

County Sligo Youth Theatre

Director

Job Description

Title: Director, County Sligo Youth Theatre

Responsible for: Sligo Youth Theatre's Annual Arts Programme

Responsible to: Board of County Sligo Youth Theatre

Duties

- Facilitate a programme of year-round drama/theatre workshops.
- Produce at least one and no more than three Sligo Youth Theatre productions per annum.
- Co-ordinate and manage all activities relating to Sligo Youth Theatre.
- Develop policies and procedures in areas relevant to the youth theatre and maintain correct procedures according to current Child Protection legislation.
- Support the board in identifying, applying for and securing funding (grants & sponsorship).
- Develop appropriate working relationship with main funders, Sligo County Council and the Arts Council of Ireland (via Sligo Arts Service) and other identified funders/agencies.
- Develop appropriate working relationship with other youth theatres based in the North West.
- Identify and respond to training/professional development needs of facilitators & leaders.
- Co-ordinate visits for youth theatre members to go see professional theatre and partake, where appropriate, in post-show talks / pre-show workshops.
- Liaise with the Youth Theatre Officer of NAYD National Association for Youth Drama.
- Contribute to and develop local, national and regional networking and partnership projects.
- Represent Sligo Youth Theatre on relevant external bodies/working groups.
- Day to day responsibility for upkeep of SYT premises

Requirements of the Post

Sligo Youth Theatre is seeking a candidate who possesses the following attributes:

Essential:

- Passion for and commitment to youth arts, in particular theatre, and the ability to share this with others.
- Knowledge of and literate in theatre/drama/youth arts.
- A minimum of three years work experience in theatre/drama/youth arts.
- Demonstrated competency in designing, delivering and leading youth theatre workshops and programmes.
- Adherence to the *Child Protection Policy* of SYT.
- Ability to think and act strategically as well as working with day-to-day practicalities.
- Experience, interest and the interpersonal skills to work with diverse groups of people, in particular young people.

- Ability to advocate effectively for youth theatre and youth arts to theatre/arts/education/youth sector.
- Ability to initiate and manage projects.
- Good Time Management Skills
- A willingness to work outside normal office hours.
- A team player, as leader and member.
- Excellent verbal and written communication skills.
- Budget and account management
- Computer literacy
- Experience of preparing and presenting plans, proposals and reports.
- Knowledge and understanding of theatre practice in Ireland.
- Fluency in English

Desirable:

- Third level qualification in drama/theatre/youth arts/youth work or related fields.
- Directorial experience
- A sound understanding of practical issues affecting local/regional youth theatre development in Ireland.
- A sound understanding of broader policy issues which influence the arts in Ireland.
- Experience, interest and the interpersonal skills to work with a variety of voluntary, private and statutory agencies/organisations
- A current driver's licence.

Terms and Conditions:

- The position is being offered on an initial contract for services, for a three years period, with an initial six month probation period and with an annual renewal based on availability of funding. The director will be employed by SYT CLG.
- A salary of €26,000 will be paid depending on qualifications and experience, based on a 30 hour week.
- The post holder will be available to undertake evening and weekend work.
- The post will require a certain amount of travel.
- The post holder shall reside in the district in which their duties are to be performed or within a reasonable distance thereof as determined by the board of Sligo Youth Theatre.
- There is no provision for overtime payment but a time in lieu system will be operated.
- The post holder will be entitled to 20 days annual leave pro rata plus all public holidays (time in lieu may operate here).
- The post holder will report to the Chair of the board of Sligo Youth Theatre.
- The contract may be terminated by either party with one month's notice.

Deadline for receipt of applications is Friday August 24th

Please forward letter of application and application form to:

The Chairperson
County Sligo Youth Theatre
Lower Quay Street
Sligo
email sligoyt@gmail.com